



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

JOSH STEIN
GOVERNOR

DANIEL JOHNSON
SECRETARY

February 12, 2026

Contract: D6BR.POC.032
WBS No.: GMR06.XD06.003
County: Bladen
Route No.: SR. 1172 – Grimsley Farms Road
Description: Pipe Removal & Replacement

Subject: **Mandatory Pre-Bid Conference**

Gentlemen:

A mandatory pre-bid conference was held on Wednesday, February 11, 2026, in the Division 6 Conference Room with the following persons in attendance:

<u>Name</u>	<u>Representative of</u>	<u>Name</u>	<u>Representative of</u>
Michael Fisher	NCDOT Bridge	Shawn Powell	Xylem Pumps
Eric Matuszewski	NCDOT Bridge	Will Whitley	Jymco Construction
Riley Tilley	BMCO	Larry Collins	Pomona Pipe
Tyler Musselwhite	BMCO	Steven Edwards	Steven Edwards Const.
Charlie Andrews	The Tara Group	Landis Morgan	Morgan Trucking & GC
Thomas Partin	McCalls Grading	Bryan Kennedy	Tarheel Concrete
Tony Strickland	Columbus Utilities	Alec Strickland	Columbus Utilities

After introductions, Eric Matuszewski, Division Assistant Bridge Maintenance Engineer, reviewed the contract and plans with the following comments, discussion, and addendums.

General Items:

Description: Contractor is responsible for removing existing structures and installing two corrugated aluminum arch pipes with headwalls on SR 1172, Grimsley Farms Road, in Bladen County.

Availability & Completion: Availability: Upon issuance of P.O.
Completion: June 5, 2026

Bonds: Bid Bonds and Contract Payment and Performance Bonds are required for the contract.

Bids: There are no electronic Bids. All bids must be hand delivered or mailed. Bids that are mailed must be received by February 18, 2026 by 2:00pm.

Liquidated damages: Completion date - \$500.00 per calendar day
Road Closure ICT #1 - \$500.00 per calendar day

Erosion Control: The Contractor must have a Level I, Level II, Level III Certified Erosion and Sediment Control/Stormwater Supervisor, Certified Foremen, Certified Installers and Certified Designer and will notify the Engineer of changes in certified personnel over the life of the contract within two days of change. The Department stated that the Contractor was responsible for maintaining the NPDES forms onsite until 80% vegetative cover is reached.

Onsite Representative: Manufacturer's representative, with at least two (2) years of experience in the installation of Aluminum Box Culverts and Pipes, is required to provide technical assistance with the assembly of structure and headwalls as well as being on-site during the installation and backfilling of pipe with headwalls through completion.

The Contractor will be responsible for all survey and stakeout of site. Bridge Inspector will be onsite to verify elevations and layout.

Dewatering: The Contractor shall submit a Dewatering Plan for each site, for approval by the Engineer.

Page R-8, Dewatering, paragraph 1 – All pumps shall be enclosed within a noise dampening apparatus to eliminate as much noise pollution as possible that results from bypass pumping operation. Contractors inquired if noise restriction on pumps would be enforced. The Department stated that the requirement will be enforced on each site.

Sheeting & barrier devices are considered incidental to the Dewatering line item.

The contractor asked if impervious dikes with sheeting or other devices can be used on site.

The Department stated that bulk-bags, aqua bags would be allowed, however, if the system leaked and was not stable it would need to be removed and an alternate method would need to be placed.

Utilities: The Contract states there is no subsurface information provided. It is the Contractor's responsibility to locate any utilities within the right-of-way of their construction area and coordinate with the utility provider.

If a utility is found in conflict with the proposed pipe elevations/layout/locations the Department will attempt to make necessary modifications, if possible, to the structure layout to avoid utility conflicts or relocations within encroachment agreements. If unable to modify a Supplemental Agreement will be negotiated for the utility relocation.

Traffic Control: Please note that Traffic Control (detours) will be provided by NCDOT. It is the responsibility of the contractor to inspect on-site barricades and to repair if needed. Furthermore, the contractor shall ensure that the work area is clearly barricaded at the end of each workday. The contractor must provide notification to the Bridge Maintenance Engineer two weeks (14 calendar days) prior to beginning work so that NCDOT traffic services can fabricate and install the proper detour signs and barricades. Road closures are limited to (4) weeks for construction.

Traffic Markings: The Department will utilize NCDOT Traffic Services for the installation of traffic markings on the pipe replacement sites once project is accepted.

Submittals: The Contractor shall submit an Erosion & Sediment Control Plan, Disposal Plan, Dewatering Plan and Borrow Material source within fourteen (14) calendar days prior to construction. All submittals shall be provided to the Engineer in written form.

All structure plans shall be submitted to SMU for review and approval prior to fabrication.

Certified Payroll is not required for this Contract.

Materials: The Department informed Contractors that all materials must have applicable certifications and be on the Approved Products list prior to utilization on the project sites. Any material not properly certified will not be accepted.

Asphalt cores will be required.

The contractors had a concern that the asphalt quantities shown on the contract bid form were low. The contract bid form shown during the pre-bid were from the initial draft. Contract proposal posted on the DOT website reflects the quantities estimated for the project.

Material Storage: All materials shall be stored within the Right-of-Way and the Project limits. If any materials are stored, they must be stored at permitted sites.

Material Disposal: The Department stressed the removal and disposal of all waste materials on project sites must be to an approved waste site and receive tickets indicating the correct location. No compensation will be given for the removal and disposal of waste. All stockpile materials shall remain in the NCDOT Right-of-way. At no time will any illegal dumping be acceptable.

The Contractors inquired about utilizing the DOT pits for waste disposal/storage in the area of pipe replacements. The Department does not have a pit available in the area to be utilized. All materials shall be hauled to approved dumpsites.

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Addendum 1: Pipe plans modification: The headwalls shall be .225" thick to reduce tieback lengths due to skew of proposed pipe.

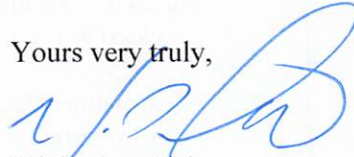
Representing the Department as Project Administrator will be Eric Matuszewski. The Project Inspector will be determined after Let Date.

Contract/Plan Review:

This project has a twelve-month guarantee after the project has been completed.

These minutes are prepared as they are documented. Any discrepancies with the content of these minutes should be submitted in writing to this office. Failure to do so will be an indication of agreement.

Yours very truly,



Michael D. Fisher

Division Bridge Maintenance Engineer

MDF/ecm

c: File

e: Lee Jernigan, P.E.
Ken Clark, P.E.
Neil Butler

